

# JULIA MEIER

908-285-9559 / julsmmeier@gmail.com / julsmmeier.com

## SKILLS

Carl.X & Carl.Connect  
PastPerfect  
Omeka  
Google Sketch Up & AutoCAD  
Google Suite, Libre & Microsoft Office  
Zoom & Google Meet  
Communico  
Canva, Cricut Machine & design software  
Hand tools and basic power tools  
Sewing skills

## EDUCATION

### THE UNIVERSITY OF SOUTHERN MISSISSIPPI

*Masters of Library and Information Science*  
*Expected completion 2023*

### RUTGERS MASON GROSS SCHOOL OF THE ARTS

*Bachelor of Fine Arts in Theater*  
*Specialization in Costume Technology*  
*Dec 2019*

Rutgers Conservatory at Shakespeare Globe,  
London, England- Fall 2018  
School of Historical Dress,  
London, England- Fall 2018

## ACCOMPLISHMENTS

Somerset County Outstanding Alum- 2020  
Somerset County 4-H Fair Manger Award-  
2016, 2019  
Outstanding 4-H'er- 2014  
SCLSNJ, STAR Award- 2014

## PROFESSIONAL ORGANIZATIONS

Member of NJLA

## VOLUNTEERING

### HEAD OF CLOVER CAFE

Somerset County Arts Division Food Booth at the  
Somerset County 4-H Fair | 2016- present

### CO-LEADER OF CLOVER ENSEMBLE

Clover Ensemble, A Somerset County 4-H Theater Club  
2014- present

### CO-LEADER OF VHITC

VHITC, A Somerset County 4-H Anime Club  
2014- present

## EXPERIENCE

### TEEN LIBRARIAN, YOUTH SERVICES

*Somerset County Library System, North Plainfield, NJ | January 2022 -Present*  
Manages Teen Volunteer program at branch level  
Plans, collaborates, and attends outreach events and meetings  
Serves on the Staff In-service Day Committee  
Maintains Teen & Tween material collections  
Creates displays to promote collections  
Operates the Reference/ Circulation desks  
Creates and runs programs for Tweens and Teens

### CO-CREATOR OF THE SOMERSET COUNTY 4-H ARCHIVES

*Somerset County 4-H Archives, Bridgewater, NJ | September 2021-Present*  
Writes metadata and creates records in Omeka  
Arranges and describes collections  
Accessions and deaccessions collections and items as needed  
Digitizes items  
Wrote the Collection Policy  
Created the Digital Preservation Policy

### INTERN, ARCHIVES

*Hunterdon County Historical Society, Flemington, NJ | June- November 2022*  
Arranges and describes collections  
Assists in acquisitions of new collections  
Digitizes items  
Creates records in PastPerfect  
Writes metadata for items in Omeka  
Assists Reference Librarian with research questions

### LIBRARY ASSISTANT, ADULT SERVICES

*Somerset County Library System, Warren Township, NJ | April -December 2021*  
Designed and planned rearrangements options for Adult Services collections  
Collaborated on redesign of Adult Services public space  
Managed adult DVD and music CD collections within branch  
Designed flyers, displays, and signage for the department  
Operated the Adult Reference desk  
Created initial Better World Box Procedures document

### LIBRARY ASSISTANT, YOUTH SERVICES

*Somerset County Library System, Bridgewater, NJ | March 2016-April 2021*  
Planned and implemented merging of teen and adult DVD collections  
Improved shelving in YS by rearranging and adding more shelving  
Operated the Youth Services Reference and greeter desk  
Processed, discarded, and mended library materials  
Designed program posters, and signage for the department

### LIBRARY PAGE

*Somerset County Library System, Bridgewater, NJ | Sept. 2012- March 2016*  
Taken down, put up, and moved shelves and shelving  
Reshelved books and other library materials  
Found and reported inconsistencies and problems with library materials